

2.0 Accessing LASS for both Lenders & Auditors

The following section outlines how to gain access to LASS for the various role codes (IPA, Data Entry, Submitter).

2.1 Accessing LASS as the Submitter (Lender)

Step 1: Access FHA Connection by going to <https://entp.hud.gov/clas/>

Step 2: Click on the 'Sign On' icon and enter the user's User ID and password in the pop-up box.

***Note:** Three incorrect login attempts will lock the user out and the user will need to have the password reset.*



Warning! Misuse of Federal Information at this Web site falls under the provisions of Title 18, United States Code, section 1030. This law specifies penalties for exceeding authorized access, alteration, damage or destruction of information residing on Federal Computers.

Click here
to login



Step 3: Click on the 'Single Family' link from the list. See below.

- ◆ [Single Family FHA](#)
- ◆ [Multi Family FHA](#)
- ◆ [HUDCLIPS](#)
- ◆ [Lender Approval](#)
- ◆ [Lenders Information](#)
- ◆ [Mortgagee Letters](#)



Click here



Step 4: Click on 'Lender Assessment' from the Single Family Menu. Login box will popup asking the user for a User ID and password.

◆ [Single Family Origination](#)

◆ [Single Family Servicing](#)

◆ [Property Improvement/Manufactured Housing](#)

◆ [Lender Approval](#)

◆ [Lender Assessment](#) ← **Click here**

◆ [Physical Assessment](#)

◆ [HMDA Data Submissions](#)

◆ [Neighborhood Watch](#)

◆ [Mortgagee Letters](#)

Message Boards Updated As Of:

[Monday May 17, 2004](#)

[Thursday July 31, 2003](#)

[Monday April 05, 2004](#)

Step 5: Enter in the same User ID and password that is used to access FHA Connection (Step 1).

***Note:** If the user receives an error message at this point stating the user ID is not set up correctly, the user has not been assigned the submitter role by the Application Coordinator. Reference Section 1.3.2 for instructions on how to assign the submitter role.*

Step 6: Select the lender's firm name from the dropdown list and click 'Search'. See below.



Lender Assessment Electronic Submission

U.S. Department of Housing and Urban Development
Office of Lender Activities

Instructions:
Choose a Lender Name and/or Status. Click the Search pushbutton to retrieve a particular lender's submission.

Lender Name

MAXIMUM MORTGAGE CONCEPTS ▾

Status

ALL ▾ ← **Click here**

***Note:** After clicking 'Search' the user will be brought to the LASS inbox. These are the steps the user must follow each and every time the user wishes to access LASS.*

2.2 Accessing LASS as the Auditor (Data Entry & IPA)

Step 1: Access Online Systems using <http://www.hud.gov/offices/reac/online/reasyst.cfm>

Step 2: Click on the 'LOG IN' button and enter the auditor's User ID and password in the pop-up box. See below.

Online Systems

- ATTENTION PIH-REAC USERS!**




Release Schedule: (05/03/04)

- Friday May 28, 2004 - 8pm*
- Friday April 30, 2004 - 8pm*
- Friday August 13, 2004 - 8pm*
- Friday October 15, 2004 - 8pm*
- Friday December 17, 2004 - 8pm*

*Eastern Time

- IMPORTANT!!!**

The Voucher Management System (VMS) is experiencing technical difficulties. The problem is currently being addressed. Please contact the Technical Assistance

 [Local information](#)
 [Print version](#)
 [Email this to a friend](#)

Existing users log in below

LOG IN

Need to access HUD systems?

Register below:

Online Registration

PASSWORD RESET

Note: Password reset will require you to provide exact information from

Click here

Step 3: Click on the 'Continue' button on the warning page. See below.

Legal Warning

Misuse of Federal Information through the HUD Secure Connection web site falls under the provisions of title 18, United States Code, Section 1030. This law specifies penalties for exceeding authorized access, alterations, damage, or destruction of information residing on Federal Computers.

Warning Notice

The Secure Systems security access software supports Internet Explorer 6.0 browser. Internet Explorer 5.0 browser is supported for all processing systems except ARAMS. Other browsers may not be compatible with this software.

Continue

Click here

Step 4: Click on the link for 'Lender Assessment Subsystem' from the main menu. See below.

Systems


- [Financial Assessment Submission - PHA \(FASPHA\)](#)
- [Lender Assessment Subsystem \(LASS\)](#)
- [Unique IPA Identifier \(UII\) Registration System \(QASS\)](#)

Click here

System Administration

- [Password Change](#)

Step 5: Choose the appropriate client name from the dropdown list and click 'Search'. See below.



**Lender Assessment
Electronic Submission**

U.S. Department of Housing and Urban Development
Office of Lender Activities

Instructions:
Choose a Lender Name and/or Status. Click the Search pushbutton to retrieve a particular lender's submission.

Lender Name
MAXIMUM MORTGAGE CONCEPTS ▼

Status
ALL ▼ Search

← Click here

Note: After clicking 'Search' the user will be brought to the LASS inbox. These are the steps the user must follow each and every time the user wishes to access LASS.